



*Fédération
Aéronautique
Internationale*

Minutes

of the Meeting of the CIVL Bureau

held in Pleguien
9 to 12 November 2006

Ver. / 2006

Roll-Call

(In brackets are the abbreviations used throughout the minutes whenever referring to a specific person)

President:

- Flip Koetsier (FK)

Vice Presidents:

- John Aldridge (JA)
- Jim Zeiset (JZ)
- Scott Torkelsen (ST)
- Agust Gudmundsson (AG)

Treasurer

- Louise Joselyn (LJ)

Secretary:

- Leonard Grigorescu (LG)

CIVL Coordination officer:

- Paula Sayer (PS)

1. FAI Declaration of conflict of interest

LJ mentioned she is involved in a potential bid.

2. Review of the 2006 Championships

2.1 Florida USA, Class 2, Women's and Class 5 Worlds.

There were no outstanding problems that have not been discussed since.

2.2 Opatija Croatia HG

FK reported that he had been promised that the ceiling would be raised for the competition and it had not been. It led to a protest on the next to last day and the cancellation of the last day. The problem was the meet director who had not dealt with complaints on the previous days.

- To check the height of flights, a solution would be to insist pilots use 3D GPS. In this competition there were only 19 pilots who did not have these and the Bureau will recommend to the Plenary that these will be used from now on.
- To avoid organisers not delivering on what was requested or promised, FK confirmed that we can modify the organiser agreement if we wish to impose penalties.
- JA had been informed that every pilot except one signed the glider affidavit as the organiser said there would be no penalty for it. It meant gliders could not be checked to see if they were out of adjustment. Stewards should have noticed that pilots were signing the glider affidavit when they shouldn't have.
- Airspace restrictions should be clearly stated in bids and if there are any restrictions to be lifted, official notification from the civil aviation authorities must be submitted with the bid.

Action: JA will modify the bid guidelines and the organiser agreement
Stewards will have to check the affidavit – this should be included in the Jury and Steward Handbook.

2.3 Morzine France, PG

The protest is a separate point, and LG had nothing more to add to his written report.

2.4 Villeneuve, Switzerland (Aerobatics PG & HG) – (OB) The competition was very successfully

run. The same CIVL officials were used for HG and PG. As well as the Jury/steward, there are judges so there is not an overload of work. There is the possibility of embarrassment if one has given advice that is later protested, but in any case, only one set of officials is needed for both disciplines. The technical aspect is handled by judges, so jury only has to understand the figures and how they work.

3. Review of the test competitions run in 2006

3.1 Manilla

LG reported that Godfrey Wenness (GW) has been working very hard to make a successful meet and a safe one.

- LG will need to remind GW that free-fliers will not be allowed to fly the course or approach goal.
- PS raised the question of online registrations. Organisers are allowing individuals to register without going through their NAC, causing possible confusion for pilots and more work for someone to check with the NAC. FK will write to the NACs, delegates and FAI members that they must enter their pilots in Cat 1 comps.

Action: LG to write to GW.
FK will email delegates, NACs.

3.2 Texas HG Worlds 2007

Heather Mull (Steward) raised some points in her report that needed answering. The change of dates was agreed to 7th-19th August 2007.

JA will examine the Local Regulations before forwarding them to Dennis Pagen for the HG SSC.

Action: JZ will email a reply to Heather, the organisers and Art Greenfield.
JA and JZ will review LRs before submitting them to the HG SSC
LG Agenda
PS to amend calendar

3.3 World Accuracy Open (PA) – (LJ)

- Minimum length of Practice Event –highlighted by Riikka Vilkkuna's report. There was only one practice day and one flying day scheduled in Lithuania, it was not regarded as long enough to test the organisers. LJ will propose amendments to S7C.
- LRs have been written and approved by Bureau.
- Blank medals have been ordered for women, should there be enough entered

Action: LJ to propose amendments to S7C

3.4 The situation of the LR for all these competitions

All disciplines must use the S7 template for Local Regulations – this will be made available for download in Word format to assist organisers.

Action: JA and PS

4. Test competitions in 2007

4.1 16th European Hang Gliding Championship 16th – 24th June 2007 – JA and PS will work on the Local Regulations for the pre competition.

Action: JA and PS

4.2 2nd World Hang Gliding & Paragliding Aerobatic Championship – 22nd – 31st August 2008. These dates are confirmed. FK will contact Norwegian organisers for dates of pre-comp.

Action: FK

4.3 1st Pan American – 17th- 24th March 2007 Steward Scott Torkelsen. There is a website already with information www.hipoxia.com.br/pan/usa The full competition will be 27th March – 6th Apr 2008

4.4 10th European PG Championship, Serbia – 1st - 7th July 2007 The full comp will be July 5-18 2008.

4.5 1st European Paragliding Accuracy Championship – The full competition will be Aug 3-10 2008. The dates for the test competition are not known. FK will contact them.

Action: FK

5. Officials for future competitions

5.1 4th World Paragliding Accuracy Championship, Trakai, Lithuania. 11th-19th February 2007

- Steward: Riikka Vilkkuna (FIN),
- Jury President: Roman Pogacar (SLO),
- Jury member: Nikki Spence (UK),
- Jury member: Uga Jondzic (Serbia)

- trainee steward: Louise Joselyn (UK)

5.2 10th World Paragliding Championship, Manilla, Australia. 24th February – 9th March 2007

- Steward: Leonard Grigorescu (ROM) & Scott Torkelsen (DEN)
- Jury president: John Aldridge (UK)
- Jury member: Agust Gudmundsson (ISL)
- Jury member: Mansoo Chae (KOR)

5.3 16th World Hang Gliding Championship, Big Springs Texas. 7th – 19th August 2007

- Steward: Heather Mull (AUS)
- Jury President: Flip Koetsier (NED)
- Jury member: Rudl Buerger (GER)
- Jury member: Rodrigo Maldonado (GUAT)
- Reserve jury member: Vitor Pinto (POR)

5.4 Test competition for the 1st Pan American PG Championship, Brazil. 17th- 24th March 2007

- Steward: Scott Torkelsen (DEN)

5.5 1st Pan American PG Championship, Brazil. 27th March – 6th April 2008

- Steward: Scott Torkelsen (DEN) & Paula Sayer (UK)
- Jury President: John Aldridge (UK)
- Jury member: Leonard Grigorescu (ROM)

LG will try to find another member from S America

Action: LG

5.6 Test comp for the 10th European Paragliding Championship, Nis, Serbia 1st - 7th July 2007

Steward: possibly Leonard Grigorescu (ROM)

LG will ask for more volunteers

Action: LG

5.7 Test comp for 16th European Hang Gliding Champs, Greifenburg, Austria 16th – 24th June 2007

Steward: Paula Sayer (UK)

5.8 Test comp for the 1st European Paragliding Accuracy Championship, Niska Banya, Serbia.

Dates to be confirmed.

Steward: Riikka Vilkuna (FIN)

5.9 Test comp for the 2nd World Aerobatic Paragliding Championship, Voss, Norway Dates to be confirmed. FK will contact the organisers for dates. The same officials can be used for both HG and PG. No suitable replies have been received but officials will be sought by LG.

Action: FK and LG

5.10 2nd World Aerobatic HG Championship, Voss, Norway. 22nd – 31st August 2008 See above

6 Competitions to be awarded at next plenary for 2009 (FK)

Bid guidelines are attached as Annex 4 and they have been sent to FAI member countries and CIVL delegates for the following competitions

- **World HG** - no bids have been received yet
- **World PG** – intentions to bid have been received from Italy and Mexico
- **World Accuracy** - no bids have been received yet
- **Europeans Class 5/Class 2/Women Class 1** – no bids have been received yet

7 Accounts 2006 and Budget 2007 and financial report – (LJ and FK)

- The protest fees from Morzine do not appear to have been received. They should be recovered from the organisers.
- It was agreed to refund Xavier Murillo's expenses for his flight to the 2005 Plenary meeting as he was head of PG SSC at the time.

- It was also agreed to only produce a single summary sheet as per FAI template, instead of the two currently being produced. LJ will also be allowed to change headings to make it clearer if necessary of detail and summary.
- There is a need to improve presentation of entry fees & reimbursements to make it easier to understand.
- The IPPI revenues are already above the annual budget at half year. Other items are on track, except the amount for software program, which is unlikely to be spent. Further analysis will be completed early December to allow budgets to be set for sending out with Agenda.
- Budget setting will be agreed by email and interim accounts will be sent out with the Plenary agenda. Final accounts to be prepared in early January for publication by 15th January 2007.

Action: LJ to tackle all accounting tasks

8 Medals 2007 – (FK)

All the medals have been ordered.

9. Progress reports:

9.1 HG class 1, 2 and 5 subcommittee (Dennis Pagen) No report has been received, LG will ask him to send a report.

Action: LG

9.2 PG soaring competitions subcommittee – (LG) LG had received little response from the other members of the SSC so was reluctant to make decisions by himself and most decisions will be examined in the Plenary meeting. Points he did report on were:

- Permit to fly – to make it easier to fly prototypes in competitions.
- Whether to have 2 or 3 results counting for a team.
- Whether to have OLC as qualification for Cat 1 comps – it was decided no.
- Protest in Morzine: because it wasn't published at the competition, we should include in S7 that the protest should be published as well as the results.
- Cloud flying is a problem in PG comps. All the competitors in the PG Europeans had 3D GPS units but top pilots often only handed in the 2D GPS. Put in S7 the penalties for cloud flying. All penalties should be stated in S7
- The SSC will have to find a balance for team sizes.

Because of the increased work load of LG it was agreed that ST will take over as PG SSC if the Plenary agrees.

9.3 Paragliding Accuracy subcommittee - (LJ) Written report submitted and attached as Annex 2.

- Unsportsmanlike behaviour – JA will propose amendments to all sections of S7 so competitors are also covered by rules of behaviour.
- LJ pointed out that the SSC has been working through the year but often those people are not represented at the Plenary meeting, and some delegates have little interest in PG Accuracy.
- Log books have been produced for judges and a new database showing judges qualifications is under construction.

Action: JA to amend S7

9.4 Aerobatics Subcommittee – (Yves Goueslain) Nothing received LG will email a reminder

Action: LG

9.5 Safety and training Subcommittee – (Klaus Tanzler) Nothing received, LG will email a reminder. It was felt the safety committee is not addressing the problem of safety in PG comps. FK will contact Klaus Tanzler to discuss this.

Action: FK and LG

LG will remind all SSC Chairmen that a written report is needed.

9.6 Record Badge and Flight verification sub committee (ST) During the year the S7D committee has had questions and has answered them, such as altitude measurements and sphere measurement.

- ST confirmed CIVL considers the 3D tracklog is totally sufficient for our requirements.
- JA will help ST create a glossary for S7D.

- We need more PR on badges and pins as well and on the process of making a record claim or flight achievement. ST and LJ will create promotional material for the delegates and magazines. ST will create a package for delegates for the Plenary with a book, 2 CIVL patches and 2 stickers.

Action: ST and JA.
PS will help create a distribution list.

9.7 Flight Data Management System

CIVL's aim is to evaluate records and pins/patches via the new FAI Flight Data Management System. ST has listened with interest to the presentation in Chile from Naviter regarding online presentation of track logs and flights.

9.8 Scoring and ranking systems, CIVL software working group.

- The FAI working group on the new Flight Data Management System has not yet finalized its work, and this makes it difficult for the compatibility of CIVL software to be determined.
- In May 2006 the new WPRS web site was brought online – it has all results of all sanctioned competitions since 2001, as well as all pilots who have competed in those competitions. Now we are working on the next steps to add the flight verification and scoring part of it. This will be free for all pilots and organizers. Organizers are pressing for this more because of the high prices of commercial flight verification software. CIVL's new competition part of the software cannot progress until it is clear what Naviter has already developed. Rather than duplicating development, AG and ST should liaise with Naviter so the projects can be combined. Naviter says they have much already in place. It is important for CIVL to discover quickly exactly what has been and will be done. CIVL has to decide if we are prepared to wait and delay much needed software, or continue our development without knowing the extent of duplicate functionality. ST and AG will travel to Slovenia to meet Naviter if needed.
- It is aimed to have new version of RACE in place before the Plenary, with bug fixes and some additions already requested. Old versions of RACE (Race2002 and older) should be removed from the CIVL website.

Action: FK, AG and ST

9.9 Environment working group No report has been received. LG will contact him.

Action: LG

9.10 Hang Gliding pitch stability working group. The Hang Gliding pitch stability working group should provide a report to the Plenary.

10 Changes in S7

These were discussed and they will be recommended to the relevant sub committees. Attached as Annex 3

Action: JA and LG

11 Morzine protest

At the first Team Leader meeting in the PG Europeans it was agreed that the penalty for cloud flying would be to receive a zero score for the day. On one day a complaint was made that pilots had flown in cloud. 6 pilots were scored zero, 12 were given the benefit of the doubt. The team leaders protested so the pilots were instead penalised 50% of their day score. However the jury agreed the pilots were guilty of the offence. FFVL and the BHPA subsequently each sent a complaint. One question is whether the Jury is allowed to change rules.

FK spoke with Noel Whittall (Jury President) and it was discussed within the Bureau.

It was decided that the Jury does not have the power to change approved rules and Jury members and trainee members will be reminded of this.

Action: FK will send a letter of reply

12 Croatia airspace infringement and future enforcement
--

JA is requesting enforcement of airspace restrictions in Cat 1 competitions. A suggestion is to follow the IGC guidelines – that airspace infringements and airspace violations have different penalties. JA will investigate and make proposals.

Action: JA

13 Sanction fees:

13.1 Travel costs of the CIVL officials.

CIVL officials should claim expenses from the organiser.

ST pointed out officials of Cat 1 events and pre-events who purchase flight tickets can be personally out of pocket for some considerable time before being reimbursed by the organiser. When organisers agree that officials can purchase their own tickets, prepayment can be made by CIVL and later recovered from the deposit paid to FAI, providing written agreement for the expenditure is received from the organiser. LG will send letter to all the CIVL officials explaining this process. JA will update the Jury/Steward handbook to reflect this.

Action: LG and JA

13.2 One sanction fee due for combined synchro/solo aerobatics and for Class 5/Class 1 combined?

This will remain as it is – there is one sanction fee owed for a HG Class 1 and Class 5 competition run at the same time, and for synchro/solo competitions, even if they are HG and PG.

13.3 Payment by 3 NACs direct to the FAI. This point was reviewed and it was agreed to continue the current system.

14 Policy regarding expenses for training stewards

It was agreed to make a guideline in the Jury Steward (J/S) handbook that a trainee steward should be available for the competition the following year. LG will review the list and investigate those people who are not currently active. Louise will budget an amount for training steward in 2007.

Action: LG will review the J/S list
JA will amend the J/S handbook
LJ will amend the budget

15 The future of Women's & Class 2 World HG Champs

- Several of the last Class 2 championships have been so undersubscribed they have been barely viable as a team competition at least. It was agreed that from 2007 there will no longer be a team championship. As long as the General Section minimum representation requirements are met, the championship will continue to be valid, to determine the individual champion, after which the situation will be reassessed.
- No bid has been received for the Women's HG Championships 2008 therefore the Women's Championship will be as an extra 2 women per team in the "Open" HG Worlds.
FK will inform delegates and the bidders for World HG Champs that they will include Women.

Action: FK

16 FAI diplomas for small Cat 1 events

JA will contact CASI to propose an amendment to General Section rules which state the top 10 pilots receive FAI diplomas.

Action: JA will contact CASI

17 IPPI and revisions of the Safe Pro and Para Pro

AG has been in contact with Klaus Tanzler (KT) regarding Safe Pro and Para Pro. LG will ask KT to provide a recent copy of both documents in Word format. The Bureau will ask the Safety and training committee to investigate updating them as well as including towing and aerobatics ratings.

Action: LG will research the Safety and Training SSC updating the documents.

18 Payment for Stewards

All CIVL officials give their time on a voluntary basis but no payment will be made. They should be better appreciated by organisers and competitors. Pilots and organisers need to be made aware that we are there to help them.

Action: FK will write a reply to Heather Mull.

19 Ballast in Class 5

The Bureau will propose to the HG SSC to increase the permitted ballast in Class 5 to 30 Kg.

Action: LG

20 GPS versus barometric devices

3D GPS is adequate for our needs for records (S7D)

21 FAI officials wear update 2007

ST showed the Bureau different options of clothing for CIVL Officials. ST will approach clothing manufacturers to sponsor officials wear. The option of a body warmer will be investigated and reprinting Polo shirts. A budget of €1500 was agreed for clothing in 2007.

LG will contact Jury/Steward members for sizing information.

Action: ST and LG

22 Update of Pepe Lopes Medal

ST showed the Bureau the new design of the medal. It was agreed to go for the cheaper option. CHF 1790+shipping will be added to the CIVL budget.

Action: ST will arrange for FAI to have these produced in the UK.
LJ will amend the accounts.

23 Modifications of the Bid Guidelines

Bid guidelines will be amended so the CAA has to send a letter of agreement if there are airspace restrictions to be changed for a competition.

FK will remind SSC Chairpeople that before arriving at the Plenary, the bids should be checked for completeness.

Action: FK and JA

24 NAC acceptance for cat 2 competitions

PS will update the Cat 2 application form.

The declaration contained in the Cat 2 application form is enough for us to sanction competitions except where it is being run in the territory of another NAC or there has been confusion about NAC approval in the past.

Action: PS

25 Policy about publishing protests

There is no policy about publishing protests. It was decided to generally publish everything from now on.

JA will update a list of previous Jury decisions and make it available to Jury Presidents via email.

Action: JA

26 Late submission of results to the WPRS

JA will propose to the Plenary to amend S7 for all disciplines that results must be sent to WPRS within 1 calendar month. PS will publish the required format of results. Results must be returned to CIVL in one calendar month to be sanctioned.

Action: JA, AG and PS

27 Distribution of Steward reports

It was agreed we should continue to send steward reports to organisers after the test competition but they should remain confidential after the Cat 1 competition.

28 Penalty on Cat 1 organisers who fail to follow through on recommendations

There is the possibility of imposing financial sanctions. We will look at those used in other commissions and discuss this with FAI before proposing any action to be taken.

Action: JA

29 Action if credit card is refused after a competition

If no payment is received, the NAC will be contacted. If payment is still not made, the results will not be entered in the WPRS and it will be noted on the WPRS results page. AG will investigate the possibility of using the FAI e-shop and/or PayPal.

Action: AG

30 Salary Review - CIVL Co-ordinator

PS will write a job description. The hourly rate is converted to Euros €20.25. At the annual Bureau meetings the pay will be reviewed. PS will provide budget figure for LJ.

Action: PS

31 Controlling Cat 2 events

CIVL has received a few complaints about Cat 2 comps and needs to decide how it can act on these problems. It can remind complainants of the appeals procedure.

In the event of confusion or problems, CIVL will ensure the national governing body is aware and the governing body takes any measures necessary. PS will also keep a log of problems with organisers.

The sanction application form for Cat 2 will include who is the Meet Director.

PS will contact the FAI to compile a database of the organisation in each country which has been delegated powers to control the sports of hang gliding and paragliding by each FAI member.

Action: PS

32 Rescheduling of a Cat 2 event.

If an event is cancelled and all the pilots are given the opportunity to get their money back, an event can only be rescheduled provided that the minimum 30 days notice is given. The time period is until the start of the competition.

Action: PS

33 Can the OLC results be used as qualification criteria for Cat 1?

The Bureau agreed they could not be used. LG will put it on the agenda of the PG SSC.

Action: LG

34 S7A&B, 2.30 Scoring

"In the absence of any day validation in the scoring system...- if the scoring system does not have the "day validity" then it should be determined by the 20% rule." This paragraph was discussed as it seemed unclear, but it was agreed to leave it as it is.

35 All FAI Cat 1 competitions must use metric system for task definition.

This was agreed in S7 changes.

36 WPRS

AG will work with JA to write terms of reference for the WPRS working group.

Action: JA, AG

36.1 Necessary changes to the WPRS formulas for all the disciplines

We have been using the WPRS as a way to qualify pilots for competitions but it was felt the ranking formulas could be improved. The Bureau instructed the WPRS working group to review the system and make proposals for any changes to make it fairer and more effective.

Action: AG

36.2 Seasons parameter. This was not been used the way it should and in some cases it has been working opposite to the intention of it, so it has been disabled from the WPRS software

36.3 Cat 1 and Cat 2 quality factors

These factors will be examined by the working group and they will present proposals to the Plenary.

Action: AG

36.4 Format of results

These should be fixed in 1-3 different layouts as a minimum requirement for a competition to be sanctioned. It will be added to the Cat 2 sanction application form.

Action: PS, AG

37 Earth model to be fixed to WGS84 Ellipsoid (rather than FAI sphere) in S7D

S7D needs rewording to clarify this issue.

Action: JA and ST

38 GAP formula and versions requirements in Cat 1 competitions

There is confusion about RACE and GAP and which version is used. The Local Regulations template should solve this problem.

Action: JA

38 Debriefing of the FAI General Conference

FK gave a verbal summary of the meeting. The minutes will be published in due course.

39 Conflicting rules (FAI Statutes & our IR) regarding appointment/election of SSC chairpeople

Our internal regulations have to be changed to be in line with FAI statutes. It will be on the agenda of the Plenary meeting.

Action: LG and JA

40 CIVL Web site – How/who will take in charge

Stephane Malbos was congratulated on the work he has done on the website in the past. FK will stimulate the SSCs and Working groups to produce regular reports. Stewards/Jury members will also be asked to produce current articles. The Bureau will review the website specification. LJ will be sub-editor for the website.

41 Introduction of Continental records

JA will investigate the possibility of instituting FAI Continental records. These continents would be as defined in 3.5.4 of the General Section. If the FAI agree, LG will add the proposal to the SSC agendas.

Action: LJ, JA, LG and ST

42 Preparation of the Plenary meeting in Talloires

FK has been in touch with Stephane Malbos about the arrangements for the meeting. FK will continue to define arrangements. LG will collate lists of who wants to attend which subcommittee meeting. FK will contact FAI to amend the attendance list template to include the delegates' national governing body.

Action: LG and FK

43 Agenda next plenary

A draft agenda was created.

44 Location and dates October 2007 Bureau meeting

The dates are 18th – 21st October 2007. ST, AG and FK will investigate hosting the meeting in their countries.

Action: ST, AG and FK

45 AOB

46.1 Expenses. ST wanted clarification on the system for claiming sundries. Invoices must be produced, except there is a baseline amount of 160 Euros for Bureau members for telephone calls as agreed in

2004. Louise will contact FAI to see if the same conditions can apply to cover postage and stationary sundries.

46.2 Manilla team size cut-off. We will stick to the S7 rules, so the WPRS ranking that sets the nations ranking and therefore team size for the PG Worlds will remain based on the 24th October position, without any results that were submitted after the deadline.

46.3 Minimum number of competitors. Clarify Cat 2 rules regarding minimum numbers eg where 15 pilots are registered in a competition but 8 fly in 1 task and 7 another task – should this be scored? It was agreed to send this to the HG SSC

Action: LG

46.4 Practical guidelines for organisers of FAI/CIVL competitions. This document needs a serious updating. No agreement could be reached, so it will be discussed at the next Bureau meeting.

Action: LG

46.5 SSC guidelines. The guidelines for SSCs and Working Group will be updated to be more specific about reports.

Action: AG

46.6 Turkey. It was agreed to pay FK's expenses to Turkey to try to sort out the problems. It was agreed on the condition all parties will attend the meeting.

46.7 World Paragliding Accuracy Championships 2007. It was agreed to pay FK's travel expenses to visit this competition.