**Procedure to become an International CIA Juror**

This document is also available at:

<https://www.fai.org/cia-documents>:

under “Officials”, - “Jury” -” International Juror Application” – “CIA Jury Application Procedure.”

**The CIA jury system.** For World and Continental Championships and for other CIA CAT1 events, an international jury is required. The Event Jury consist of a president and two or four jury members. The whole jury is appointed by the CIA and consists of persons who are all approved as international CIA jurors. They all have ballooning and competition experience as pilots and/or competition officials.

To become a CIA juror, you need to send in an application where you show your previous experience and you need to take a simple test to make you familiar with the relevant rules.

There are three levels of international CIA jurors:

Entry level: Qualified to serve as jury members at all events.

Intermediate level: Qualified as jury members at all events and as jury president at continental championships.

Senior level: Qualified as jury president or jury members at all events.

To serve as a juror at airship events, you also need BX qualification. There is a special test for this qualification.

**The Jury Handbook**. Contains guidelines for the jury procedures before, during and after a CIA event, and a description of the requirements for the three levels of jurors. The Jury Handbook can be downloaded from: <https://www.fai.org/cia-documents> (look for “Officials”, then “Jury”)

**Application procedure.** All required forms are available at:

<https://www.fai.org/cia-documents>: (look for “Officials”, then “Jury” -” International Juror Application”)

Find the application form on the CIA web site. Fill it in, have the form signed by your NAC or CIA delegate and send by email to [cia-jury@fai.org](mailto:cia-jury@fai.org).

Applications which do not meet the relevant requirements will be sent back to the applicant with the denying reasons. If you wish to reapply, you must send a new application to the Jury Board at [cia-jury@fai.org](mailto:cia-jury@fai.org).

After your application has been validated, you will be invited by the Jury Board Test administrator to take the relevant tests before the 31st of December if you wish to be approved by the following CIA Plenary meeting. Candidates failing to pass the required test(s) before the 31st of December deadline will remain on the Jury Board candidates list for one additional year.

**On-Line tests.** All tests are done on-line, except for the BX qualification. When you have finished the test(s), you will be informed of the results obtained. Should you fail to pass the test(s), you may try again. The passing grade for any Open Book Test is 90%.

To find the correct test answers, you will need a number of CIA rule documents. The links to find them are listed below.

2024/05/09  
CIA Jury Board

**Documents.** You will probably need a current copy of FAI Sporting Code, Section 1 and the General Section to enable you to answer the test questions. For some questions you also need the latest version of the AX MER (Model Event Rules), the Jury Handbook and the Competition Operations Handbook (COH). These documents and Jury reading material are available from the FAI Ballooning Commission Internet Web Site.

**Sporting Code, General Section**. Basic rules for all air sports:

<https://www.fai.org/documents>

under: SPORTING CODES / Sporting Code – General Section

**Sporting Code Section 1**. Special rules for balloon and airship events:

[https://www.fai.org/cia-documents](http://www.fai.org/cia-documents)

under: SPORTING CODES / Sporting Code – Section 1: Balloon and Airships

**AX MER**. Model rules for hot air balloon competitions:

[https://www.fai.org/cia-documents](http://www.fai.org/cia-documents)

under “COMPETITIONMODEL EVENT RULES”, - “axmer----.pdf”

**Jury material**. Jury Handbook, old jury event reports, previous protest history:  
<https://www.fai.org/cia-documents>:

under “Officials”, then “Jury”

**Competition Operations Handbook COH.** Rules for Event Directors and organisers:

<https://www.fai.org/cia-documents>:

under “COMPETITION OPERATIONS”

**Safety Handbook SOH**.

<https://www.fai.org/cia-documents>

under “Officials” – “Safety Officers”

**BX MER.** Model rules for airship competitions:

<https://www.fai.org/cia-documents>

under “Competition Model Event Rules” - “Hot Air Airship Rules - Class BX

These documents may also be available from your Balloon Federation or from your National Aero Club. If you have a problem obtaining them ask your CIA Delegate for assistance.