



*Fédération
Aéronautique
Internationale*

Minutes for the Meeting of the CIVL Bureau

Held in Talloires
1st February 2007

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1. **Roll Call:**

Flip Koetsier (FK), John Aldridge (JA), Scott Torkelsen (ST), Leonard Grigorescu (LG), Agust Gudmundsson (AG), Louise Joselyn (LJ), Paula Sayer (PS). Apologies: Jim Zeiset. Also present Max Bishop (MB)

2 **FAI declaration of conflict of interest**

No conflicts of interest were declared

3 **Who and how will update the Organisers handbook.**

It does not contain the relevant safety information and is very out of date. We should find someone to do it on open tender, but first we need a specification for it. JA will circulate a proposed outline specification to the Bureau members.

Action: JA

4 **Finances**

The provisional budget was published with the Plenary Agenda on 15 Jan 07. It has been updated since then to make it as current as possible. The Bureau discussed and agreed the figures presented. It was agreed to convert the annual phone allocation for Bureau members to Euros (155 Euros) and rename it to "phone and incidental sundries". MB confirmed the FAI kilometre rate for private car use is 0.60CHF or 0.37€.

Expense claims: The airline tickets purchased by ST for his Steward duties in Australia & Brazil have subsequently been reimbursed by CIVL. The Brazilians will be informed of Scott's travel costs (which will be refunded to CIVL) and the Australians will be informed that there are extra travel costs which can be deducted from the refund of entry fees paid. Louise will agree with Flip and Scott how much should be paid by whom.

ARISF funding was discussed. PG Accuracy has spent their budget and Aerobatics had also received funding, but they had not produced any report. It was felt that unless they do, they will not receive more. CIVL will make up the currency exchange rate variable.

We still have no idea how much the software from Naviter will cost and what we will be expected to pay, but it can be taken out of the existing software budget.

5 **How to handle proposals that have been discussed and agreed about in the Subcommittees & Voting Procedures at the Plenary**

At the moment, matters are discussed in the Sub Committees and may be amended. This report is then voted upon in its entirety, even though these proposals can also be raised again in the main Plenary. It was clarified that they cannot be totally dealt with only in SCs as these are proposals to the Plenary and people who vote in the SC are not necessarily the delegate of their country. The SC makes a recommendation only.

SCs reports will now be organised so that recommendations on proposals to the Plenary are grouped together (so they may be discussed again in the Plenary) and proposals/decisions that have arisen in the SC can be accepted separately.

The Plenary Agenda will be reorganised at the end of the Bureau meeting so the SC reports will be after the proposals and the reorganised agenda will be republished to be agreed on at the start of the Plenary. When each proposal in the Plenary agenda is reached, the SC Chairman be asked to give the SCs recommendation.

The subject of voting procedures was discussed, as at the moment it is felt that not all delegates understand that abstaining is casting a vote. This will be explained at the Plenary by Max Bishop.

6 **Impact of subsequent rule changes on a competition whose Organiser Agreement might have been signed two years previously.**

MB informed the Bureau that FAI now has additional legal wording in the Organiser Agreement clarifying that competitions will be run under the rules in force at the time of the championship, not at the signing of the Agreement. To minimise the likelihood of organisers choosing not to fulfill the commitments contained in the bid documents approved by the Plenary, the OA will be amended for

next year, but for bids accepted this year, the checklist, Annex A from the Bid Guidelines will be appended to the Organiser Agreement.

Action: LJ will draft amendments for approval by Bureau & FAI

7 The PWC Slovenia results problem

The protest from the Austrian NAC has been withdrawn (*NB situation changed again since meeting*) but the issue has raised the important point that someone can manipulate the selection for World Championships by not sending in competition results. The Bureau could not propose a solution to this, we want to use competition results for selection of pilots for both safety and quality.

PS will confirm which NAC is in charge and responsible for results for PWC and any Cat 2 comp that is organised in a different country than the organising NAC. We will reinforce that pilots and team leaders should check that results are on the website and are correct. We will continue to ensure that organisers receive confirmation that results have been received.

8 Chair of PG Subcommittee

LG will chair the PG SC in Talloires, assisted by ST. The Bureau will recommend to the Plenary that ST take over.

9 Duration of Subcommittee and Working Group meetings before plenary

It was agreed to extend the SC meetings to one and a half days, holding the Bureau meeting on the morning of the first day.

10 Who (how many) will be responsible for the web and what responsibilities will they have.

The President is responsible, but LJ has agreed to be editor, both writing articles as well as correcting the language of those written by others. She will also chase up SC Chairman and others for regular reports. Noel Whittall may be able to help with reports or articles for the website. PS & FK will also have access to the website.

Action: Bureau to restate objectives, aims and policies of the CIVL website

Action: LJ & FK to chase SC & WG chairs for reports. LJ to contact NW.

11 Preparation of the plenary

The agenda was re-organised.

12 Clothing for officials - somebody to take over this job from Scott.

Wayne Sayer has volunteered to continue Scott's work.

13 Minuting of Bureau decisions made outside of formal meetings

The secretary will ensure decisions are recorded during the year. Except for sensitive information these will be recorded and circulated monthly via CIVL info and published on the website.

Action: LJ (LJ has taken over as Secretary since this meeting)

14 Location of the next bureau meeting

We had received details of possible meeting places in Iceland and France. Holland was found to be rather expensive. Bureau members stated the most important criteria were cost and ease of travel. In a future year we should investigate renting a summer house in a convenient location.

It was decided to hold the Bureau meeting in Reykjavik, Iceland 18-21 October.